



Application for Student Aide

Office Aides will be enrolled in a course that earns elective credit. **There will be monthly e-class assignments and five evaluations per semester.** These requirements are for students who are working in an office or with a teacher as a teacher's aide.

In addition to the required coursework, the following criteria must be met in order for students to be considered for enrollment into the class:

- Seniors Only
- Minimum 3.0 GPA
- 5 or fewer absences for 2017-2018
- No major discipline referrals throughout high school, no minor referrals during the past year

By completing the application below, you are acknowledging that you understand the requirements of the course:

Student Name _____ Student # _____

Current Grade Level _____

Select the location where you would like to be an aide: (Note: Office Locations will be filled before teacher aides)

Front Office Attendance Office Counseling Office Testing Office Teacher: _____

Your counselor needs to sign this form to indicate that you will still be on track to graduate if you choose to be a student aide for the 2018-19 school year.

Counselor Name: _____ Counselor Signature: _____

Submit your completed application to the Coach Root in room A1.334 in the media center.

For GHS staff use only:

GPA _____

Attendance History _____ (Spring 2018)

Discipline Referrals (#) _____ (minor infractions, prior to 2016-2017)

Approved work location _____

Denied (Reason) _____